

2011 BADGE DAY AT THE FIELD GROUP RESERVATION FORM 1 of 2

A confirmation email will be sent once the reservation has been processed.

Send the completed 2011 Badge Day at The Field Group Reservation Form to:

Fax: 312.665.7401 – Attn: Badge Day at The Field **Email:** scouts@fieldmuseum.org

Mail: The Field Museum – Badge Day at The Field 1400 S Lake Shore Drive Chicago, IL 60605-2496

GROUP NAME: _____

Council Name: _____

Group Leader (*must be someone attending the event*): _____

Daytime Phone _____ Evening Phone _____

Email Address (all confirmations will be sent via email):

_____ @ _____

GROUP ATTENDANCE RESERVATION PROCESS

Please do your best to accurately estimate the number of spaces you reserve for your group in order to accommodate as many groups of scouts as possible. Adjustments to the number of spaces reserved can be made up to 2 weeks before the event date. Final payment is due 2 weeks before program date.

Please mark below the number of spaces you will be reserving for each of the programs offered.

SATURDAY, OCTOBER 8 (9am – 3:30pm)

Badge Session	Number of Scouts	Badge Session	Number of Scouts	Number of Chaperones
Environmental Science Part 1		Mammal Study and Indian Lore		

SATURDAY, OCTOBER 22 (9am – 3:30pm)

Badge Session	Number of Scouts	Badge Session	Number of Scouts	Number of Chaperones
Environmental Science Part 2		Geology		

SATURDAY, NOVEMBER 5 (9am – 3:30pm)

Badge Session	Number of Scouts	Badge Session	Number of Scouts	Number of Chaperones
Environmental Science Part 1		Mammal Study and Indian Lore		

SATURDAY, NOVEMBER 19 (9am – 3:30pm)

Badge Session	Number of Scouts	Badge Session	Number of Scouts	Number of Chaperones
Environmental Science Part 2		Geology		

Note that Environmental Science is offered in two sessions to complete the badge. Also note that Mammal Study and Indian Lore are ½ day sessions and are offered jointly. For the October 8 and November 5 sessions, Scouts will choose to participate in Environmental Science Part 1 **OR** Mammal Study and Indian Lore. For the October 22 and November 19 sessions, Scouts will choose to participate in Environmental Science Part 2 **OR** Geology. A scout cannot complete both Environmental Science and another badge at the same session.

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GROUP NAME: _____

GROUP LEADER: _____

SECURING YOUR RESERVATION

A \$100 deposit is due at the time of registration in order to reserve the spaces for your group. The total payment is due 2 weeks before the program. (If your total payment is less than \$100, the full amount is due at the time of registration in order to reserve the spaces.) Reservation forms will be accepted up to 2 weeks before the program date. Reservation forms received after that date will not be processed.

COST

Scout attending only 1 session = \$25 per session

Scout attending 2 or more sessions = \$20 per session

Chaperone = Free (Minimum 1 chaperone for every 10 scouts, maximum 1 chaperone for every 1 scout.

Additional chaperones will be charged Basic Admission fee of \$15.00. Note that chaperones will be required to stay with their Scouts during the event and may be called upon to assist in activities.)

Optional: Add on a Corner Bakery Lunch for \$10 (see Registration Form for details)

Cost includes: Program fee (supply cost, etc.), Behind-the-scenes tour led by a Field Museum scientist of special restricted collections areas, Basic Admission to The Field Museum, Parking at Soldier Field Garage, One "Badge Day at The Field" patch per scout (Scout/Scout Leader is responsible for purchasing the specific merit badge at your local scout shop.)

DEPOSIT INFORMATION:

*Even if you are paying the deposit by check, we require every registration to have credit card info attached as a security against the final balance being paid by the due date. **If you are mailing a check with your registration, your credit card will not be charged for your deposit. If you are faxing your registration, you must pay your deposit with a credit card. Deposits are non-refundable.***

Visa MasterCard American Express Discover Check payable to "The Field Museum"

Card number _____ Exp. date _____ Security Code _____

Cardholder name (please print legibly) _____

"I authorize The Field Museum to charge this credit card for any unpaid balance due for this event 2 weeks prior to the event date."

Cardholder signature _____

Cardholder Address: _____
Street Address

City _____ State _____ Zip Code _____

FINAL PAYMENT INFORMATION

A fee collection worksheet to assist in the collection of payment from individual scouts will be sent to the Group Leader upon receipt of the reservation form and deposit. **FINAL PAYMENT IS DUE AT LEAST 2 WEEKS PRIOR TO THE EVENT.** Any unpaid balance after the due date will be charged to the above credit card. NO REFUNDS WILL BE GIVEN.

FOR OFFICE USE ONLY:

Received: ____/____/____ Entered: ____/____/____ Dates: ___Oct 8___Oct 22___Nov 5___Nov 19
form updated 4/29/11

E-Confirmation: ____/____/____ Final Balance: \$ _____ Due: ____/____/____

Deposit Paid By: ____Credit Card (Transaction # _____) ____Check (Check # _____)